

CIRCULAR

Sub.: Annual Report of the Institute for the year 2014-2015

All the Divisional/ Discipline Heads of this Institute and Scientists /In-charges of RSRs and field units under the concerned divisions are requested to submit the physical progress report for the year as on 31.03.2015 towards preparation of Annual Report 2014-15. The information should be submitted as per the enclosed format received from CO, Bangalore.

Since the Annual Report is to be published in time, it is essential to adhere to the time frame. Thus, the progress achieved under various heads up to March, 2015 should be reported. Information should be typed in MS word (12 Font, Times New Roman) along with good photographs and submit along with soft copy by email: pmce_csrti@yahoo.com on or before 30th April, 2015 positively.

This is for strict compliance.

17/04/15
DIRECTOR

To
The Divisional Chiefs - Host plant/ Sericulture/ PMCE/ Trg./ Extn./ SED, for information and necessary action.

Scientists Incharge of RSRs- Chamarajanagara / Kodathi / Anantapur /Salem- They are hereby requested to inform the units under their control and arrange to submit the consolidated report with soft copy.

Scientists Incharge of - P4 BSF Hassan, SSBS, Coonoor, for information and necessary action.

Scientists Incharge of RECs/REC, sub units - Amravati, REC, Baramathi, REC, Parbhani, REC, Hoshangabad. REC SU , Maddur, REC-SU, Shivamogga, REC SU, Aurangabad, REC SU, Jalna,, REC SU, Osmanabad, REC SU, Burhanpur for information and necessary action.

DD(OL)/DD(A & A) and DD(F) for information and necessary action.

केंद्रीय रेशम उत्पादन अनुसंधान एवं प्रशिक्षण संस्थान, मैसूरु

सं. केंरेबो/अप्रसं/योअसमू/जी 01/2015-16

दिनांक : 17.04.2015

प रि प त्र

विषय: वर्ष 2014-15 के लिए संस्थान की वार्षिक रिपोर्ट ।

संस्थान के सभी प्रभागीय/अनुभागाध्यक्षों और क्षेत्रीय केंद्रों और संबंधित प्रभागों के क्षेत्र एककों के वैज्ञानिकों/प्रभारियों से अनुरोध किया जाता है कि वर्ष 2014-15 की वार्षिक रिपोर्ट तैयार करने हेतु दिनांक 31.03.2015 तक की भौतिक प्रगति रिपोर्ट प्रस्तुत करें । केंद्रीय कार्यालय, बेंगलूरु से प्राप्त संलग्न आरूप के अनुसार सूचना प्रस्तुत की जाए ।

चूंकि वार्षिक रिपोर्ट समय के अंदर प्रकाशित की जानी है, इसलिए समय सीमा का अनुपालन करना अनिवार्य है । अतः मार्च 2015 तक विभिन्न शीर्षों के अंतर्गत हुई प्रगति की रिपोर्ट की जाए । जानकारी एम एस वर्ड (12 फॉन्ट, टाइम्स न्यू रोमन) में टंकित करके अच्छे छायाचित्रों सहित और ई-मेल: pmce_csrti@yahoo.com द्वारा 30 अप्रैल 2015 तक अवश्य प्रस्तुत करें ।

यह सख्त अनुपालनार्थ है ।

वी. शिवप्रसाद
निदेशक 17/04/15

सेवा में

प्रभागीय प्रमुख-पादप पोषी/रेशम उत्पादन/योअसमू/प्रशिक्षण/विस्तारण/रेशम उत्पादन अभियांत्रिकी को सूचना एवं आवश्यक कार्रवाई हेतु ।

प्रभारी वैज्ञानिक क्षेत्रीय केंद्रों चामराजनगर/कोडति/अनंतपुर/सेलम/- उनसे एतद्वारा अनुरोध किया जाता है कि अपने नियंत्रणाधीन एककों को सूचित करें और मृदु प्रति सहित समेकित रिपोर्ट प्रस्तुत करने की व्यवस्था करें ।

प्रभारी वैज्ञानिक-पी4 मूल बीज फार्म, हासन, उप रेशमकीट प्रजनन केंद्र, कूनूर को सूचना एवं आवश्यक कार्रवाई हेतु ।

प्रभारी वैज्ञानिक अनुसंधान विस्तारण केंद्र/अनुसंधान विस्तारण केंद्र उप-एकक, अमरावती, अविकें, बारामती, अविकें, परभणी, अविकें, होशंगाबाद, अविकें उप-एकक, मद्दूर, अविकें उप-एकक, शिवमोग्गा, अविकें उप-एकक, औरंगाबाद, अविकें उप-एकक, जालना, अविकें उप-एकक, उस्मानाबाद, अविकें उप-एकक, बुरहानपुर को सूचना एवं आवश्यक कार्रवाई हेतु ।

उपनिदेशक (राजभाषा)/उपनिदेशक (प्र व ले)/उपनिदेशक (वित्त) को सूचना एवं आवश्यक कार्रवाई हेतु ।

Format for presentation of Annual Report 2014-15 of CSR&TI, Mysore

1. **Highlights of Output from the Concluded Projects** – In brief
2. **Ongoing Project:** Title; Duration; Name of the associated scientists ; Objective; Results with supporting analyzed data, conclusion with inference drawn, if any.
3. **Awards and Recognitions** – with a brief note on each.
4. **Technologies Transferred During the Year** – in detail indicating the technology/ process, yields, monetary benefits compared to the traditional practices, farmers / New stakeholders covered and number of persons adopting the technologies
5. **Technologies / Products / Processes released** – in detail indicating the technology, how it has to be applied, expected benefits including yield, quality improvement and monetary benefits compared to the traditional ones.
6. **Patents Granted** – indicating briefly the name(s) of innovation(s) and its/their utility.
7. **Applications filed for Patenting** - indicating briefly the name(s) of innovation(s) and its/their utility.
8. **Concluded Research Projects** – to be presented in detail similar to the research papers presented in scientific journals (with title, names of the investigators, objectives, methodology (in brief), observations/ results, discussion, inferences drawn. Information generated or technology developed or processes evolved and recommendations fully supported by analysed data, drawings/ photographs, etc.
9. **List of All India Coordinated Research Projects highlights/Pre-authorization/ Post-authorization projects and highlights** – along with the name of the Regional Coordinator
10. **List and progress of Inter-Institutional Collaborating Projects** – along with the name of Coordinator and the investigators from each of the collaborating institute. Title; Duration; Objective; Result with supporting analyzed data, conclusion with inference drawn, if any.
11. **Other Programmes of continuous / routine nature** – indicating the title, Scientists associated and output and suggestions in brief
12. **Training Programmes conducted** – indicating the title, target groups, duration (from and to), number of persons trained and impact.
13. **Publications** - In the same sequence and format (**IJS format**) as depicted in the **Annual Research and Administrative Report- 2013-14 of CSR&TI, Mysore.**
14. **Key Scientific Recommendations made by the RAC and RRACs** – in brief
15. **Workshops, Seminars, Farmers' Day, etc.**, Organized by the units – with a brief report on each event along with photographs (separately in .jpg format)
16. **Important delegations lead or participated:** with a brief review.
17. **Consultancy services rendered-** indicating the type of consultancy, name of the recipient, amount received, etc. in tabular form.
18. **Implementation of Official Language (OL)**
19. **Distinguished Visitors** – with a brief report and photographs
20. **Personnel** – Names of S&T and Administrative / Finance Officers may be listed category-wise
21. **Special activities on Women Empowerment, Development of SC/ST or people below poverty line** – along with a brief note on its importance and impact
22. **Miscellaneous events / activities, if any**
23. **Meteorological Data (Unit wise)** –in brief
24. **Administrative and Financial Report:**
 - a. Retirement/Resignation/Expiry of personnel/staff (Name, designation and date may be indicated)
 - b. Staff Position

Category	Sanctioned	Filled	Vacant
Director			
Scientific			
Technical			
Administrative			
Supporting			
Total			

c. Abstract of Receipts and Expenditure Statement