



CSB-Research Extension Centre, Sub-Unit Maddur
Central Silk Board, Govt. of India.
Office of the Assistant Director of Sericulture
Govt. Model Grainage, Maddur 572 428, Govt. of Karnataka
Phone: 08232 298179

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No. CSB/RTI/REC/MDR/VEH/HIRE/2025-26/ 16

Date: 12-06-2025

To,

All the travel agencies.

महोदय/Sir

विषय/ Subject: Hiring of vehicle for Maddur Mega silk Cluster programme under CPP - regarding

Ref: No.CSB/RTI/SEEM/MMC/H.O.C./2024-25 Dt.27.03.2025

I am to inform that, CSB-REC, SU, Maddur is inviting quotation for hiring of vehicle to Maddur Mega Silk Cluster for the year 2024-25 (July-2025 to March-2026). In this connection, The office CSB-REC (SU), Maddur is to hire a vehicle for conducting extension activities in "Maddur Mega Silk Cluster" development programme activities (includes existing clusters of CPP, Bidarakote, Toresettahalli, Bevuru, Gajanuru and D. Halasahalli) on monthly basis with the following terms and conditions.

Terms & conditions for hiring of vehicle

1. The Hiring of vehicle is on Kilo meter basis only.
2. Total number of days of the vehicle required in a month - 20 days.
3. Monthly usages will be 3000 Kilometer or 300 hours of duty However, the number of kms may vary and payment will be based on the number of kms. Used in that particular month.
4. If usages extends as specified above, will be charged on k.m basis and if the usage exceeds as above hours, the excess duration shall be paid on hourly basis.
5. The rate quoted shall be all inclusive including driver bata, Toll Fee, GST, etc.,
6. The hired vehicle shall not be older than 5-8 years and should **have yellow board** also in good running condition.
7. In case of break down, the vehicle provider shall replace the vehicle within 24 hours at the cost of the service provider or will be adjusted on monthly rental of the vehicle.
8. The authority reserves the right to terminate the contract if the services are not satisfactory and hampers the official work.
9. The vehicle shall run from the Head Quarter of the cluster and movement of the vehicle restricted to only cluster area.
10. **The vehicle and the driver should have valid documents such as Aadhaar card/PAN; Valid Driving License, RC Book, Emission Test Certificate, vehicle insurance and tax paid, etc.**
11. The Competent Authority will finalize on hiring of vehicle.
12. Quotation should be sent by Registered Post/Speed Post only/Respond through GEM.
13. The Vehicle Provider should have Bank account no.

14. Call letter should be uploaded in the CSB web site
15. Number registered under CGST & SGST, TDS (Tax Deduction a Source) will be effected at the time of payment under the rule 194-c of TDS rate chart.
16. After issuing the vehicle approval for hiring, agreement to be made up to March 2026 (i.e from July 2025 to March 2026) with vehicle provider to provide the vehicle for the agreement period only.
17. If discontinued to provide vehicle the penal charges to be framed against the vehicle provider @ 10%.
18. The Director, CSRTI, Mysore/ concern office reserves the right to reject in part or in full of any quotation which will not comply with the terms and conditions.
19. The concern office should upload the quotation in Gem portal is mandate.
20. The vehicle provider should submit the bill in duplicate on or before 5th of every month.
21. The concern office/officer should send the bills in duplicate, duly certified and signed along with the log book to CSRTI, Mysore for making payment as soon as they receive the bill from the service provider.

The quotation should be addressed to The Scientist – D, CSB-Research Extension Centre, Sub-Unit, Central Silk Board, C/o Office of the Assi. Director of Sericulture, Govt. Model Grainage, Maddur. 571 428, in a sealed cover super scribing “**Hiring of vehicle under CPP**”. The last date for submission of quotation is up to 2.00 P. M. of 02.07.2025. The opening of quotation will be at 3.00 P. M. on the same day i.e., 02.07.2025.

Further, it is to inform that the under signed has the right to accept or reject any or all quotations without assigning any reason whatsoever.

Your's faithfully

(Dr. Shivkumar)

वैज्ञानिक -D/Scientist-D/Incharge,

CSB-REC.SU.MADDUR

Scientist - D

Research Extension Centre, Sub-Unit
Office of the Assistant Director of Sericultur.

Govt. Model Grainage

B.M. Road, Maddur-571428.